

SUSAN A. MARTIN
Seize the Year
510.271.4742
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1995 - 2008 **Undergraduate Advisor, San Francisco Art Institute, San Francisco, CA**

- Worked with President, Dean of Academic Affairs and Faculty to address ongoing pedagogical definition and direction of the undergraduate curriculum
- Conceptualized, developed and evaluated with the Dean and Faculty programs, courses and services in reading, writing and critical thinking including the Writing Program and the Center for Individual Learning
- Conceptualized and supervised the Coordinator and budget for the Center for Individual Learning
- Developed and coordinated individual and group advising strategies for 400+ undergraduate students
- Organized and participated in campus committees including early-alert, accreditation, curriculum, academic variance, financial aid, Fulbright and hiring committees
- Developed and organized the self-studies for National Association of Schools of Art and Design (NASAD) and the Western Association of Schools and Colleges (WASC)

1993 - 1995 **Director, Saturday Art School, Art and Design Education Department, Pratt Institute, Brooklyn, NY**

- Responsible for the educational and creative development of 300+ children enrolled in laboratory school
- Hired faculty, supervisors and student teachers
- Developed and implemented innovative learning contracts incorporating needs assessments, performance objectives and teacher/student evaluations

1991 - 1994 **Co-Director, Internship Program, Art and Design Education Department, Pratt Institute, Brooklyn, NY**

- Initiated, nurtured and maintained contacts with employers in education, fine arts, architecture, design, computer graphics for internship placement
- Developed and conducted a weekly seminar addressing the professional needs of students, ethics in the workplace, career choices, resume/cover letter development

1988 - 1991 **Assistant Director, Alliance of Independent Colleges of Art and Design New York Studio Program, New York, NY**

- Developed policies and procedures with Director, Presidents and Deans of AICAD institutions

- Developed and monitored Internship opportunities
- Organized, monitored and reported monthly on student participation and involvement with program resources including visits to artists studios, museums and galleries, trips to Philadelphia and Washington DC
- Supervised work-study program
- Conducted weekly critiques of student work

1981-1983 Graduate Coordinator, California College of Arts and Crafts, Oakland, CA

- Assisted the Director with ongoing responsibilities of the Graduate Program including maintaining academic records, advising prospective and enrolled students, structuring reviews and application procedures

TEACHING

2008 Visiting Professor, California College of the Arts, Oakland, CA
 2002 - 2003 Visiting Professor, California College of the Arts, Oakland, CA
 2000 - 2002 Instructor, Taking the Leap: A Program in Professional Practices, Emeryville, CA
 1991-1995 Visiting Assistant Professor, Art and Design Education Department, Pratt Institute, Brooklyn, NY
 1992 Visiting Artist, Center for Creative Studies-College of Art and Design, Detroit, MI
 1987 Instructor, School and Family Programs, Oakland Museum, Oakland, CA
 Instructor, Junior Center for Art and Science, Oakland, CA
 Visiting Artist, Maryland Institute College of Art, Baltimore, MD
 1983 Instructor, Sculpture, College of Marin, Kentfield, CA
 (Instructor Credential Number 261023)

EDUCATION

1996 Pratt Institute, Brooklyn, NY Art and Design Education
 1981 M.F.A. California College of Arts and Crafts, Oakland, CA with highest honors
 1970 B.A. Holy Names College, Oakland, CA